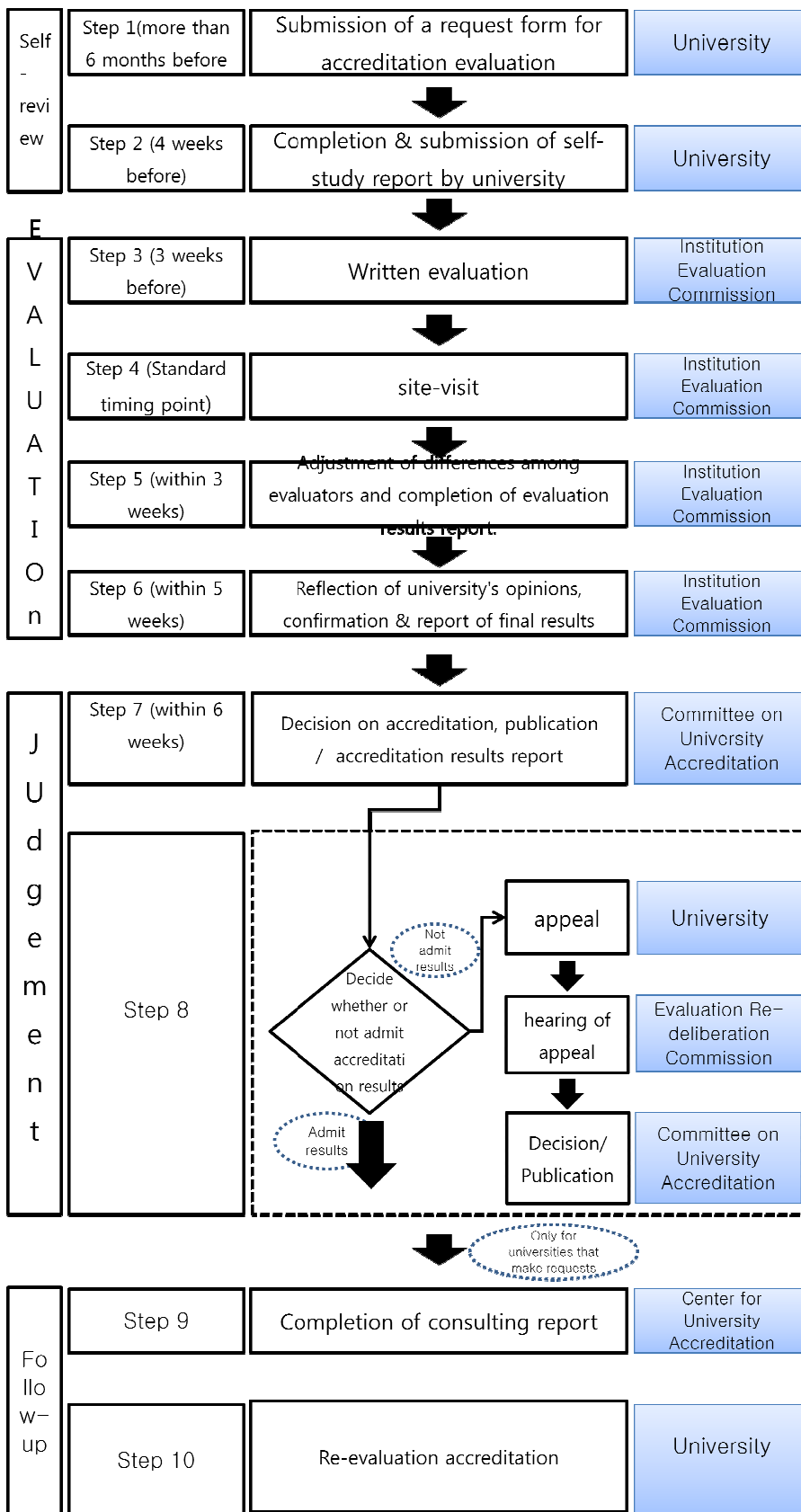


- The accreditation procedure of the institution accreditation system is made up of four phases in large with a total of ten steps as shown in the picture 1.



◦The procedure is divided into four phases in large, self-review, evaluation activities, judgement, and follow-up activities.

First, the self-review phase is again divided into two steps. Submitting the request form for accreditation six months prior to an site-visit is step 1. Then, step 2 is to complete and submit a self-study report by university four weeks prior to the visit to the university.

Second, evaluation phases consist of four steps following the two steps stated above. Step 3 is to conduct a written evaluation three weeks prior to the visit. Step 4 is to make a site-visit and Step 5 is to adjust differences among evaluators and to complete a report on evaluation results within three weeks after the visit. Step 6 is to receive opinions of the concerned university regarding the results report within five weeks and to confirm the results report and report it to the Committee on University Accreditation.

Third, judgement phases is broken into two steps. Step 7 is to make a final judgement on results and announce it through the Committee on University Accreditation within six weeks after the visit. Step 8 is to request reconsideration if there is any objection by the concerned university.

Fourth, follow-up phases are made up of two steps. Step 9 is to complete consulting reports after visits only for the universities that make requests for such reports. Step 10 is to carry out re-evaluation accreditation.