

Call for Nominations for APQN Board Members (2019-2022)

Dear APQN Members,

The terms of the fifth Board, the current APQN Board members ends in March 30, 2019. Hence APQN calls for nominations for the next APQN Board.

According to “APQN Constitutions”, the governing bodies and authorities of APQN are the General Council and the Board. The Board manages the general affairs of APQN. The Board is composed of an elected President, an elected Vice President, an appointed Secretary/Treasurer, four other Board members and the immediate Past President, making a total of 8 Board members.

Only Full and Intermediate Member organizations could submit nominations of candidates associated with Full and Intermediate Members of APQN. No two of the elected Board members should be from the same member organization. For a list of current member agencies, go to <http://www.apqn.org/members/directory> and select both Full and Intermediate from the drop down menu. One person may be nominated for more than one position. When votes are counted, positions will be filled in the order below. You do not need to complete details for all 6 positions, this is optional.

No two of the elected, and as far as possible, appointed or co-opted Board members should be from the same member organization. In accordance with APQN’s values, a diversity of Board membership that reflects the international mandate of APQN strengthens the organization.

The nominees must signify their willingness to serve if elected, must indicate their interest in the position and what ideas they would bring, and must be able to dedicate adequate time to the task. The Board’s work is mainly carried out electronically, and the Board members must be willing to contribute to these electronic discussions and decision-making. The amount of time varies, but Board members should expect to contribute one or two hours per week. In addition to the base work, APQN has many project groups and special responsibilities, and each Board member is expected to be active in, and preferably lead, at least one of these.

Nominations should be accompanied by: (1) “Nomination Form for Elected Board Members” with a biographical note of the candidate (not more than 250 words); and (2) “Agreement to Serve when Elected” with the signature.

Please find attached a call for nominations form for the election of the Board 2019 to 2022. All instructions are contained within the document, so please read it carefully and ensure that your submission contains all the necessary supporting documentation.

Nominations must be received by APQN Secretariat at three e-mail addresses: apqnsecretariat@163.com shuowang@moe.edu.cn colinpeiris@nsbm.lk, not later than **20th October 2018**. Please use the attached forms in the appendixes to submit your nomination.

The schedule for the election process follows:

No.	Responsible person	Item	Timeline
1	The Board	Prepare documents for the Board election	August 10, 2018
2	The Board	Identify the Independent Council and 3 vote counters including the Secretariat	August 27, 2018
3	The Secretariat	Send "Call for Nominations for APQN Board members(2019-2022)" to the Full and Intermediate members	Sep. 15, 2018
4	The nominators	Deadline of "Call for nominations for Board members 2019-2022"	Oct. 20, 2018
5	The Secretariat	Make the publicity campaign for the nominees and send the ballots to the Full and Intermediate members	Oct. 25, 2018
6	Relative Members	Send vote to all the three vote counters and voting by the Full and Intermediate members	Oct. 25 - Nov 25, 2018
7	The Secretariat and two other vote counters	Count the votes and send the results to the Independent Council	Nov. 26, 2018
8	The Secretariat	Contact with the successful candidates and wait for their responses	Dec. 1, 2018
9	Independent Council	Make adjustment if some successful candidate refused, and announce verified results to the old and new Board members	Dec. 15, 2018
10	The Immediate Past President	Introduction of the New Board and award Board certificates to both the old and new Board members at 2019 Annual General Meeting (AGM) in Colombo, Sri Lanka.	March 30, 2019

In the appendixes are: (1) Nomination Form for Elected Board Members; (2) Agreement to Serve when Elected.

Thank you for your attention!

Kind regards

The Fifth Board of APQN

September 15, 2018